
Anaphylaxis

POLICY STATEMENT:

Normanhurst OOSH believes that the safety and wellbeing of children who are at risk of anaphylaxis is a whole-community responsibility. We aim to provide an environment which is safe and healthy where children at risk of anaphylaxis can participate equally in all aspects of the programs and experiences offered at the service. We will ensure all staff are equipped with adequate knowledge and training of allergies, anaphylaxis and emergency procedures to enable them to respond immediately and appropriately.

PROCEDURE

The Centre will ensure that there is at least one staff member present at all times who holds a current certificate for Anaphylaxis Management Training.

All staff will be required to undergo Approved Anaphylaxis Management Training, as per the courses advised by the Australian Children's Education and Care Quality Authority. This will be updated annually.

Parents will be required to inform the Centre of any child diagnosed as being at risk of anaphylaxis, by a medical practitioner, at the time of enrolment. This information is recorded on the enrolment form. Parents are reminded of this requirement through the Family Handbook and the Information Brochure.

Parents will be required to provide a copy of the action plan, as authorised by the medical practitioner. Permission will be required from parents to have the action plan displayed in a location visible to staff responsible for the child.

Any medication required such as an adrenalin pen or anti-histamine must be supplied by the parents in a hard plastic box, clearly marked with the child's name and any additional relevant information must be kept with the medication at all times. OSHC and <CENTRE> Public School utilise the same medication. OSHC staff collect the anaphylaxis boxes from the school at 3pm, and return them at the end of the morning session.

The Centre Coordinator will ensure that any child who has been prescribed an adrenalin pen is unable to attend unless their medication has been made available to the School and therefore the centre.

All medication must be stored in an area easily accessible to staff (not locked away) but inaccessible to children and away from any direct heat source.

When off school grounds, any adrenalin pens for children on the excursion must be carried by staff who are adequately trained in anaphylaxis management.

All staff are required to notify the Centre Coordinator if they have been diagnosed as being at risk of anaphylaxis by a medical practitioner. This will be recorded in their emergency details form and any additional information recorded on file.

In the event of an anaphylactic reaction occurring where a child has been diagnosed at risk of anaphylaxis, staff will follow the instructions on the child's action plan.

In the event of an anaphylactic reaction occurring where a child has been diagnosed as only being allergic, staff will:

- Call an ambulance immediately. "000"
- Commence first aid measures
- Contact the parent/guardian
- Contact the person to be notified in the event of illness if the parent/guardian cannot be contacted

In the event of an anaphylaxis emergency, medication may be administered without parental authorisation if:

- The parent and emergency contacts cannot be contacted.
- The parent is notified as soon as is practicable or;
- Emergency services is notified as soon as is practicable

All relief staff will be informed of all allergies and anaphylaxis cases on initial employment. The staff are required to check the allergy list daily for any additions since their last shift.

The Parent/guardian may be required to fill out a Severe Allergies Form if staff require further information. This is at the discretion of the Centre Coordinator.

Parents/guardians of child who has been diagnosed as being at risk of anaphylaxis must be provided with a copy of the 'Anaphylaxis' policy on enrolment.

If parental permission is given, the Centre must notify the other families using the service of a child at risk of anaphylaxis being enrolled in the service. The child's name will not be mentioned. This can be done in the OSHC newsletter.

If relevant, policies and practices in relation to specific needs of individual children will be developed and implemented.

Food Allergies

If a child has been diagnosed as being at risk of anaphylaxis directly relating to certain foods: Parents will be required to provide an outline of the child's current diet on a Severe Allergies Form.

A listing of children with food restrictions will be placed in the kitchen to remind staff.
A list of what the child cannot eat will be recorded, as well as alternatives of what the child can eat. All staff are to make themselves aware of the record on an ongoing basis.

Practices and procedures in relation to safe food preparation and consumption will be reviewed each time an enrolment for a child with a risk of anaphylaxis is accepted at the centre.

Normanhurst OOSH is currently a nut-free centre in line with the anaphylaxis requirements of attending children.

CONSIDERATIONS:

Education and Care Services National Regulations	National Quality Standard	Other Service policies/documentation	Other
<ul style="list-style-type: none">• Education and Education and Care Services National Regulation (2011) Part 4.2 (90); (94) Part 4.7 (162); (163) 2• National Quality Standards – QA2; QA7• Network of Community Activities – OOSH Development Factsheet #32 "Anaphylaxis"		<ul style="list-style-type: none">• United Nations Rights of the Child (Article 24)• Food Handling and Hygiene Policy• Food and Nutrition Policy• Allergy Policy• Hygiene Policy• www.allergyfacts.org.au	

**NORMANHURST OUT OF SCHOOL HOURS CARE (NOOSH)
POLICIES**

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ENDORSEMENT BY THE SERVICE:

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